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METROPOLITAN LEARNING INSTITUTE

Licensed by the New York State Education Department Non-Profit Educational Organization "Innovative Approach Is Our Way to Success"

www.gettraining.org

Main Campus: 97-77 Queens Blvd., 9th Floor Rego Park, NY 11374 Phone (718) 897-0482 Fax (718) 897-5667 Extension: 82-11 37th Ave., 8th Floor Jackson Heights, NY 11372 Phone (718) 651-8424 Fax (718) 651-8423 Extension: 550 59th Street Brooklyn, NY 11220 Phone (718) 492-2120 Fax (718) 492-2197

MLI Academic Freedom Policy

MLI, although not a degree-granting institution, adheres to the basic principles of academic freedom with correlative responsibilities as stated by the American Association of University Professors, the Association of American Colleges and other organizations:

Teachers are entitled to freedom in the classroom in discussing their subject, but they should be careful not to introduce into their teaching controversial matter which has no relation to their subject. Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment.

College and post-secondary teachers are members of a learned profession, and officers of an educational institution. When they speak or write as such, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational officers, they should remember that the public may judge their profession and their institution by their utterances. Hence, they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution per se.



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MLI Equal Employment Opportunity/Affirmative Action Policy Statement

It is the policy of Metropolitan Learning Institute to provide equal employment opportunity / affirmative action to all employees and applicants for employment in accordance with all applicable federal, state, or local, executive orders, regulations and laws. We will not engage in any form of prohibited employment discrimination. This includes: discrimination on the basis of race, color, creed, gender, religion, national origin or citizenship status, disability, age, genetic information, marital status, status with regard to public assistance, sexual orientation, gender identity, familial status, veteran status, or any other protected classifications.

This policy is applicable to all personnel actions and practices including, but not limited to, recruitment, selection, promotion, training and licensure, transfer, rates of pay, part time work, and all other terms and conditions of employment. Compliance with this policy is the personal responsibility of all employees, especially those who have responsibilities with regard to the employment process. Further, as an Equal Employment Opportunity / Affirmative Action Employer, we will commit the necessary time and resources to meet our responsibilities and obligations. Any employee who does not comply with this policy is subject to appropriate disciplinary action, up to and including discharge.

To assure compliance with this policy, I have designated James Bruce, MLI Main Campus Director, as Manager of Diversity and Compliance. He will report directly to me on any action deemed necessary for action or compliance. If you believe that you have received treatment contrary to this policy, immediately notify any Campus Director or Office Manager, or contact Mr. Bruce at the Main Campus at 97-77 Queens Boulevard, 9th Floor, Rego Park, NY 11374

Boris Davidoff, President & CEO